

FACULTY COUNCIL
FACULTY OF ADMINISTRATIVE STUDIES

A meeting of **Faculty Council** for the 1993/94 Academic Year will be held on **Friday, January 7, 1994 at 9:30 a.m. in Room 032 ASB.**

AGENDA

Item	Time	Page	Description	Action
1.	5 min.		Chairperson's Remarks	I
2.	15 min.		Dean's Remarks	I
3.	1 min.	1	Minutes of Previous Meeting	I
4.	2 min.		Business Arising from Minutes of Previous Meeting	D
5.	3 min.		Enquiries & Communications	I
6.	5 min.	6	Student Affairs Committee Motion	A
7.	15 min.	12	Intl MBA Program Committee Motion	A
8.	15 min.	13	MBA/MPA Program Committee Motions Proposed Regulations Concerning the Restructured MBA	A
9.	5 min.		UBC/GBC Initiatives	I
10.	? min.		Other Business	
11.			Adjournment	

* A = Action D = Discussion I = Information

Coffee and Donuts compliments of the UBC will be available from 9:00 - 9:30 a.m.
outside Room 032

**NOTE: FACULTY COUNCIL MEMBERS WHO CANNOT ATTEND ARE ASKED TO SEND
REGRETS TO CAROLE TRUSSLER AT AS000236 OR PHONE 55097**

Faculty of Administrative Studies

Minutes of Faculty Council

JANUARY 7

A regular meeting of the Faculty Council of the 1993/94 academic year was held on Friday, ~~October 29,~~ 1993 at 9:30 a.m. in Room 032 ASB.

In Attendance: Ric Irving Chair
C. Trussler Recording Secretary

Voting Members of Faculty Council:

D. Armishaw	T. Beechy	P. Bradshaw	D. Brewer
J. Buzacott	W. Cragg	D. Dimick	I. Fenwick
E. Fischer	D. Fowler	B. Gainer	J. Gillies
R. Heeler	D. Horvath	R. Karambayya	E. Maynes
J. McKellar	T. Peridis	P. Phan	A.J. Sirsi
D.N. Thompson	P. Tryfos	S. Weiss	B. Wolf
C. Courtis	B. Moffat	H. Kerwood	J. Milligan
D. Moore	J. Calb	N. Pannia	

Voting Members Absent:

S. Barnett	S.A. Bhannich	R. Burke	A. Campbell
K-C Chee	W. Cook	R. Cuff	J. Darroch
J. Dermer	J. Dewhirst	J. Friedlan	J. Green
K. Hebner	I. Henriques	D. Johnston	F. Lazar
R. Lucas	C. Mayer	R. McClean	G. McKechnie
C. McMillan	G. Morgan	V. Murray	D. Nath
S. Newell	C. Oliver	R. Peterson	E. Prisman
M. Rice	C. Robinson	N. Roome	L. S. Rosen
H. Rosin	S.P. Roy	G. Shaw	J. Smithin
D. Thomassin	S. Verma	K. Weiermair	T. Wesson
H.T. Wilson	S. Yeomans	B. Zimmerman	U. Zohar
P. Campbell	D. Varma	D. Struthers	M-E. Hynd
D. Shaw	M. Mehta		

Non-Voting Members of Faculty Council:

D. Ferguson	A. Friedman	G. Wilby	C. Pattenden
S. Robertson	C. Russell	M. Szaki	

Non-Voting Members Absent:

J. Wleugel	G. Bonnycastle	K. Feiler	S. Firth
N. Harris	C. Lam	M. Nazif	B. Stupp
E. Watson	P. Zarry	P. Bartha	A. Chung
D. Hurst	J. Foy	S. Bell	

Regrets:

E. Auster	D. Daly	I. Litvak	I. Macdonald
P. Sadorsky	A. Salvati	S. Breen	J. Anderson

Item #1 Chair's Remarks

Professor R. Irving, welcomed everyone back from the Christmas break.

Item #2 Dean's Remarks

Professor D. Horvath commented on the very successful and well attended Christmas Faculty Luncheon.

Our Winter term has begun and student numbers look very strong. The MBA student orientation went well with Sheelagh Whittaker, President of EDS Canada, delivering an inspirational address to the students on the topic of career development.

The December 8th and 9th conference featuring the Haub Program in Business and the Environment and its international Advisory Board was a tremendous success with a very informative panel session. The Advisory Board is truly global in its nature and very strong under the chairmanship of Maurice Strong. Professor N. Roome and M. Nazif were congratulated for organizing this Conference.

The Faculty Advisory Council meeting on December 8th focused on international program issues. Three International MBA graduates presented their views on the program as well as their internship and exchange experiences. Their presentations were very well received by the Advisory Council members. Updates were also provided on CEO Back to the Campus, chaired by David Bloom, and the Financial Services program.

John Hunkin, a graduate of FAS, and the President of Investment & Corporate Bank of CIBC, is chairing the Financial Services Steering Committee. This committee has developed a proposal for a national program for studies in the area of financial services. Professor J. Gillies and Dean Horvath recently made a presentation to CIBC on this program. CIBC will provide us with \$1 million towards an endowed professorship which will be paid over 5 years. Discussion is taking place with members of the Steering Committee to bring on board other founding members of the program with the purpose of obtaining another \$1 million for the program. Gordon Roberts will be joining us in July as the Director of the Financial Services Program.

The MBA Core Curriculum Review is progressing with course approvals. Although we are slightly behind schedule, it is expected that all courses will be ready for approval at our next Faculty Council on January 28.

The Alumni Recognition Awards Dinner will take place on February 17th at the Marriott Hotel. Faculty are encouraged to attend. Sheelagh Whittaker (MBA '75), President and CEO of EDS Canada will receive the Outstanding Executive Leadership Award; Paul Alofs (MBA '83), President of HVM Canada, will receive the Outstanding Progress and Achievement Award; David Morton (MBA '68), President and CEO of Quaker Oats, will receive the Outstanding Public Contribution Award; and Elmer Phillips will receive the Outstanding Contribution to FAS Award.

Item #3 Minutes of Previous Meeting

Professor E. Fischer MOVED the acceptance of the minutes of the previous meeting. Professor B. Gainer SECONDED this motion.

Dean D. Horvath noted in Item #2 Dean's Remarks, that Western University be changed to read University of Western Ontario and the French Business Class be changed to read French Business Club.

MOTION CARRIED.

Item #4 Business Arising from Minutes of Previous Meeting

There was none.

Item #5 Enquiries & Communications

Faculty members were asked to give their comments on the York-Seneca Proposal directly to Dean Horvath.

Item #6 Student Affairs Committee Motion

Professor T. Beechy, on behalf of the Student Affairs Committee, **MOVED**

that Faculty Council establish a Student Affairs Committee and a Master's Program Admissions Committee to replace the existing Student Affairs Committee and its subcommittee, the Admissions Committee, and that the two committees have the structures and mandates as noted in the proposal.

C. Courtis **SECONDED** this Motion.

Professor T. Beechy indicated the rationale for this Motion was due to the dramatic increase in the workload of the present committee. The Student Affairs Committee will deal with petitions and appeals while the Master's-Program Admissions Committee will deal with matters regarding admissions only. Professor R. Heeler requested that after the motion is passed, but before it is put in print that a legal check be done to ensure that the rules and procedures are legally correct.

A vote was taken and the **MOTION CARRIED.**

Item #7 International MBA Program Committee Motion

Professor D. Fowler, on behalf of the International MBA Program Committee **MOVED**

that the following course be retained but renumbered: INTL 6010.03, Strategy Study, shall be renumbered INTL 6100.03, Strategy Field Study.

Professor S. Weiss **SECONDED** this Motion. **MOTION CARRIED.**

Item #8 MBA/MPA Program Committee Motion

Professor T. Beechy, on behalf of the MBA/MPA Program Committee, MOVED

that Faculty Council approve the Proposed Regulations Concerning the Restructured MBA.

C. Curtis SECONDED this MOTION.

Professor T. Beechy indicated that there are 25 regulations, some of which have been revised and some of which are new.

Discussion followed. Summer entry has been discontinued due to the small enrollment and the new Management course which must be taken over a 2-term sequence.

Professor J. Buzacott commented on **Regulation 4** concerning **examinations** in the 1.5 credit hour courses which would be held during Reading Week in both the Fall and Winter terms. Professor T. Beechy handed out a diagram of the new MBA Program calendar scheduling showing that the first week will consist of a compulsory orientation week, followed by 6 weeks of classes, a reading week, the last 6 weeks of classes and 1 week for exams. He noted that a number of proposals have been suggested with regard to the exams, but the exam structure is strictly internal and can be adjusted on an individual basis.

Professor I. Fenwick asked for clarification of **Regulation 8**. Professor T. Beechy indicated that students must take both 5100 and 5200 together in the first two terms of their program. If this is impossible for part-time students, they may petition to take other courses first. The 5100 and 5200 courses are seen as **fundamental** courses which students must take in their first two terms of the MBA Program.

Professor P. Tryfos commented on the fact that in **Regulations 8, 14, and 16**, MGMT 5100 and MGMT 5200 seem to have been relegated to the status of "super courses". Professor T. Beechy responded that the regulations were necessary as these two courses are crucial to the new direction of the program. Students must take these 2 courses first and cannot drop these courses.

Professor W. Cragg noted that **Regulation 10** should have the word "successfully" inserted. This was accepted by the Seconder.

Professor B. Gainer questioned **Regulation 13** with regard to students "**shopping**" during the first week of class. Suggestions made were to make the first class compulsory, students who do not turn up at the first class would only be permitted in at the faculty members' discretion, unless the student has made contact with the professor in advance. More detailed course outlines, available in advance would also help alleviate this situation.

Professor I. Fenwick proposed an amendment to **Regulation 13** to add, "attendance at the first class is mandatory". SECONDED by Professor P. Phan.

A vote was taken: IN FAVOUR - 2. AMENDMENT DEFEATED.

Professor I. Fenwick asked for a point of clarification that at present it is the instructor's prerogative to exclude students who do not show up for the first class or do not make contact with the Professor in advance. This was clarified in the affirmative.

Professor B. Wolf questioned **Regulation 16**. He MOVED to amend **Regulation 16** by removing the first sentence and reference to the Management courses in the second sentence. Professor P. Tryfos SECONDED the MOTION.

A vote was taken IN FAVOUR - 19, OPPOSED - 7, ABSTENTIONS - 1. AMENDMENT CARRIED.

Professor P. Bradshaw commented on the lack of **flexibility** in the new program given in **Regulations 6, 9, 11, 22**. The first year program locks students into either full time or part time status, except by special permission.

Professor P. Bradshaw MOVED an amendment to **Regulation 22** to change "1 term" to "2 terms" (no change). SECONDED by Professor R. Heeler.

Professor D. Horvath indicated that flexibility and accessibility sometimes are in conflict with delivery of a quality program. Dean Horvath indicated that pedagogical, administrative, financial and university rulings make the change in flexibility necessary. Professor T. Beechy agreed that there is less flexibility in the new MBA Program and that we are moving from a course-based fee to a status-based fee structure which is an FGS based format.

A vote was taken: IN FAVOUR - 8, OPPOSED - 14, ABSTENTIONS - 6. AMENDMENT DEFEATED.

Professor W. Cragg indicated his concern with flexibility and MOVED

That regulations 6, 9, 11 and 22 be referred back to committee with a view to reducing the combined constraining impact on part-time students of the regulations identified with specific reference to their stringency re: stop-out periods, petition requirements for relief from regulations governing stopped-out privileges and cost of maintaining registered status while stopped-out.

A vote was taken: IN FAVOUR - 6, OPPOSED - 21, ABSTENTIONS - 2. AMENDMENT DEFEATED.

Professor T. Beechy advised that Senate approval is required for **Regulations 6, 9, 10, 11, 22** (excluding fees). **Regulation 22** will be edited.

Professor D. Thompson MOVED to amend **Regulations 8 and 14** to add "except on medical or compassionate grounds". This would indicate that an appeal process and due process are in place.

Professor T. Beechy indicated that petitionability is usually stated in the MBA Handbook and Calendar.

Professor D. Thompson withdrew the Motion on assurance of Associate Dean T. Beechy that the appeal process will be made clear elsewhere.

A vote was taken on the Motion that Faculty Council approve the Proposed Regulations Concerning the Restructured MBA. IN FAVOUR: 21; OPPOSED: 5; ABSTENTIONS: 1. MOTION CARRIED.

Item #7 GBC / UBC Initiatives

The UBC reported that they had collected 4 boxes of food, clothing, toys, etc. for each needy family they were helping. They are also planning to sell a coupon book with proceeds from the sale going to the Children's Wish Fund. There will be a Roundtable Conference taking place in March in Vancouver.

GBC reported that students have been busy attending conferences in Vancouver and Concordia, and there will be students representing FAS attending Conferences coming up in Banff, at the University of Toronto, and Queen's MBA Games.

Item #10 Other Business

Professor D. Fowler announced a teaching opportunity for faculty members to teach a six week session in an MBA Program in Slovenia during the summer.

Item #11 Adjournment

The meeting was adjourned.