

**PLEASE NOTE THAT TWO ADDITIONAL FACULTY COUNCIL MEETINGS
HAVE BEEN SCHEDULED AS FOLLOWS
NOVEMBER 12 AND JANUARY 7**

**FACULTY COUNCIL
FACULTY OF ADMINISTRATIVE STUDIES**

A meeting of **Faculty Council** for the 1993/94 Academic Year will be held on **Friday, October 29, 1993 at 9:30 a.m. in Room 032 ASB.**

AGENDA

Item	Time	Page	Description	Action
1.	5 min.		Chairperson's Remarks	I
2.	15 min.		Dean's Remarks	I
3.	1 min.	1	Minutes of Previous Meeting	
4.	2 min.		Business Arising from Minutes of Previous Meeting	D
5.	3 min.	6	Enquiries & Communications - Class Cancellation Policy	I
6.	5 min.	7	Approval of Fall 1993 Graduands	A
7.	5 min.		UBC/GBC Initiatives	I
8.	? min.		Other Business	
9.			Adjournment	

* A = Action D = Discussion I = Information

Coffee and Donuts compliments of the UBC will be available from 9:00 - 9:30 a.m.
outside Room 032

NOTE: FACULTY COUNCIL MEMBERS WHO CANNOT ATTEND ARE ASKED TO SEND REGRETS TO CAROLE TRUSSLER AT AS000236 OR PHONE 55097

Faculty of Administrative Studies

Minutes of Faculty Council

A regular meeting of the Faculty Council of the 1993/94 academic year was held on Friday, October 29, 1993 at 9:30 a.m. in Room 032 ASB.

In Attendance: Ric Irving Chair
C. Trussler Recording Secretary

Voting Members of Faculty Council:

D.Armishaw	E.Auster	T.Beechy	D.Brewer
J.Buzacott	A.Campbell	D.Dimick	J.Friedlan
K.Hebner	D.Horvath	N.Roome	D.N.Thompson
S.Weiss	T.Wesson	B.Wolf	S.Yeomans
C.Courtis	B.Moffat	D.Struthers	M-E.Hynd
D.Moore	M.Mehta	A.Salvati	N.Pannia
S.Breen	J.Anderson		

Voting Members Absent:

S.Barnett	S.A.Bhannich	P.Bradshaw	R.Burke
K-C Chee	W.Cook	W.Cragg	R.Cuff
D.Daly	J.Dermer	J.Dewhurst	I.Fenwick
D.Fowler	B.Gainer	J.Gillies	J.Green
D.Johnston	R.Karambayya	F.Lazar	R.Lucas
C.Mayer	E.Maynes	R.McClean	I.McDonald
G.McKechnie	J.McKellar	C.McMillan	G.Morgan
V.Murray	C.Oliver	R.Peterson	P.Phan
M.Rice	L.S.Rosen	H.Rosin	S.P.Roy
G.Shaw	A.J.Sirsi	J.Smithin	D.Thomassin
P.Tryfos	S.Verma	K.Weiermair	H.T.Wilson
B.Zimmerman	U.Zohar		

Non-Voting Members of Faculty Council:

D.Ferguson	S.Firth	N.Harris	C.Lam
S.Robertson	M.Nazif		

Non-Voting Members Absent:

J.Wleugel	G.Bonnycastle	K.Feiler	A.Friedman
G.Wilby	C.Pattenden	B.Stupp	M.Szaki
E.Watson	P.Zarry	P.Bartha	A.Chung
D.Hurst	S.Bell		

Regrets:

J.Darroch	E.Fischer	R.Heeler	I.Henriques
I.Litvak	E.Prisman	C.Robinson	P.Sadorsky

Item #1 Chair's Remarks

Professor R. Irving, announced that the Senate Subcommittee on Honourary Degrees and Ceremonials is seeking nominations for honourary degree recipients for the Spring and Fall 1994 Convocations. Nominations can be made to Professor R. Heeler or to Terry Carter, secretary to the Subcommittee.

The Chair also reminded everyone to participate in the FAS United Appeal. Wes Cragg, Chair is hoping that FAS will exceed our quota.

Congratulations were offered to everyone involved in the excellent P & G Seminar. Approximately 400 people attended this very successful event.

Professor R. Irving requested everyone to note the dates of two additional faculty council meetings which have been scheduled to approve the new MBA Core Curriculum.

Item #2 Dean's Remarks

Professor D. Horvath, noted that Mel Moyer, Mona Nazif and others did a superb job with the Distinguished Lecture in Marketing and Strategic Management Seminar. Students from FAS, Western, Queens, McGill, Wilfrid Laurier, our own alumni, quite a few faculty members and friends from the business community, media, publishers from The Financial Post and Canadian Business Magazine were in attendance. The inspirational keynote speech dealt with leadership in the 1990's and beyond. Janine Calb, in thanking Mr. Isadore Sharp, did a superb job showcasing our own students.

The York-Wharton-Reconati Advisory Board met on October 26. The Israeli Chamber of Commerce is taking over the fundraising for us. A number of senior people from the business community have been brought in to become members and advisors for the students.

The Toronto Dominion Bank had a reception to meet our students on October 13th. Faculty members were under-represented.

Undergraduate students of the High Tech Association organized a superb event with Ronald Smith, President of Amdahl Canada Ltd., as their speaker.

East-West Enterprise Exchange had Convocations last week. The Federal government hired consultants to follow the program from beginning to end and a glowing report is expected.

Dean Horvath introduced Jim Foy, who is a 1967 MBA graduate from our program. For the last 20 years he has been Senior Vice-President, Human Resources and Administration, with Corporate Foods. He has joined us as Director of Alumni Affairs. Building the alumni network and working to increase alumni activity are his goals.

Congratulations were offered to Chor Lam who initiated the MBA Mentor Program which was launched at the Distinguished Lecture in Marketing and Strategic Management. She has also initiated, jointly with students, a very successful fundraising phon-a-thon. To this date, the phon-a-thon has raised approximately \$35,000.

We have received final confirmation that funding will be provided to hire two senior positions in our faculty. Gordon Roberts from Dalhousie will be joining us in the Finance area in July 1994. Another faculty member will be recruited for International Business. And, in January 1995, recruiting efforts will begin for the Voluntary Sector program.

Last year a Teaching Quality Task Force was established, spearheaded by Professor E. Auster, Dean Horvath and Professor T.Beechy. Professor B.Gainer has also joined the Task Force. A program for new faculty members has been put in place. An Orientation for new faculty was organized by Professor T.Beechy, and a teaching workshop for new faculty was organized by Professor E. Auster. In addition, a Mentor program has been put in place where experienced faculty members help new faculty members. Professors J. Gillies, P.Phan, B.Gainer, J.Friedland, F.Lazar, P.Tryfos and D. Dimick were thanked for taking on the responsibility of mentoring new faculty members.

The Task Force on Teaching Quality is asking for feedback. The Dean is now giving feedback on teaching to faculty members on a yearly basis and in conjunction with Area Coordinators. Resources and mechanisms have been put in place to advise and assist those faculty members who wish to improve their teaching. A Faculty Workshop on Teaching will take place on November 19 from 12:15 - 2:30 and the topic is "The Classroom Climate, the Challenge of Diversity".

The Task Force on the Core Curriculum has requested that the areas provide course outlines meeting the Core Curriculum criteria by certain dates. Subcommittees have been formed to look at course curriculum for MGMT 5100 and MGMT 5200. Additional Faculty Council dates have been put in place by facilitate the process of approving these new course proposals. By November 12, the Task Force on the Core Curriculum will provide recommendations on policy and administrative issues relating to the core curriculum. At the Faculty Council of December 3, the Areas of Financial Accounting, Finance, Managerial Accounting and Marketing have been asked to come forward with their course offerings. On January 7, the core courses of Information Systems, Quantitative Methods, Operations Management, Management 5200 and Organizational Behaviour will be brought forward. On January 29, Management 5100 which is the integrated management course, Management 6010, Economics and Policy 6000 will be brought forward. At the same time Professor T.Beechy has started the process of guiding the proposal on the new core curriculum which was approved at the last Faculty Council through the university bureaucracy . It must go through seven different committees, the final one being the Senate. We hope to begin marketing the MBA program through a special flyer before the end of the year.

The Faculty Lounge is now opened for faculty and staff to provide a mechanism for informal discussions, social interaction and encouraging interaction across areas. Executive Development will provide the coffee. Dean Horvath noted that food provided by Executive Development is for their participants only. Ph.D. student use of the Faculty Lounge will be considered.

Everyone is encouraged to attend the Fall Convocation and the following reception on November 5th. November 9 the new reconstituted International MBA Advisory Board is meeting for the first time.

The recently reconstituted International MBA Advisory Board will be meeting for the first time on November 9th.

Item #3 Minutes of Previous Meeting

B. Moffat MOVED the acceptance of the minutes of the previous meeting. Dean Horvath SECONDED this motion. MOTION CARRIED.

Item #4 Business Arising from Minutes of Previous Meeting

There was none.

Item #5 Enquiries & Communications

Faculty members were asked to note the memo regarding the University Class Cancellation Policy.

Item #6

C.Courtis MOVED that Faculty Council accept the list of Graduands for Fall 1993 Convocation. Professor S.Weiss SECONDED this motion. MOTION CARRIED.

Item #7 GBC / UBC Initiatives

UBC - There were no comments.

GBC - D. Struthers, commented on the successful P & G Seminar, and thanked everyone involved in the organizing of this event. The GBC Semi-formal is to be held on December 3, and all faculty are invited to attend.

Paul Finlayson, CGBC noted that the key success factor for the conference is the quality of keynote speakers. The CGBC Committee are looking for contacts and will be approaching individual faculty members for help. The theme of the conference this year is "Challenging Corporate Culture".

Item #10 Other Business

Professor D. Dimick noted that student representatives have been added to the various committees. Professor D. Dimick MOVED the acceptance of the revised Nominating Committee appointments for the 1993-94 year. Professor D. Thompson SECONDED this Motion. MOTION CARRIED.

Item #11 Adjournment

C. Courtis MOVED the adjournment of Faculty Council. SECONDED by Professor J.Buzacott. MOTION CARRIED.