

## FACULTY COUNCIL

### FACULTY OF ADMINISTRATIVE STUDIES

A meeting of Faculty Council for the 1990/91 Academic Year will be held on **Friday, December 6, 1991 at 9:30 a.m. in Room 038 ASB**

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#### **AGENDA**

1. Chairperson's Remarks
2. Dean's Remarks
3. Minutes of Previous Meeting
4. Business Arising from Minutes of Previous Meeting
5. Enquiries & Communications
6. Sexual Harrassment Speaker
7. Motion re: Tutorial Grading - (Appendix A)
8. New Course Proposal: Manufacturing Systems - (Appendix B)
9. Other Business
10. Adjournment

Coffee and Donuts compliments of the UBC  
will be available from 9:00 - 9:30 a.m.  
outside Room 038

**NOTE: FACULTY COUNCIL MEMBERS WHO  
CANNOT ATTEND ARE ASKED TO SEND REGRETS  
TO CAROLE TRUSSLER AT AS000236 OR PHONE 55097**

## Faculty of Administrative Studies

### Minutes of Faculty Council

A regular meeting of the Faculty Council of the 1991/92 academic year was held on Friday, December 6, 1991 at 9:30 a.m. in Room 038 ASB.

**In Attendance:** Vic Murray                      Chair  
C. Trussler                                      Recording Secretary

#### **Voting Members of Faculty Council:**

E.Auster	T.Beechy	P.Bradshaw-Camball	J.Buzacott
K.Chee	W.Cook	R.Cuff	J.Darroch
D.Dimick	I.Fenwick	D.Fowler	J.Friedlan
B.Gainer	J.Gillies	I.Henriques	D.Horvath
R.Karambayya	R.Lucas	E.Maynes	D.Nath
C.Oliver	T.Peridis	R.Peterson	C.Robinson
G.Shaw	D.N.Thompson	S.Warner	S.Weiss
B.Wolf	B.Zimmerman	U.Zohar	C.Courtis
B.Moffat	D.Varma	H.Bartel	D.Bernstein
B.Rivelis	P.Talalla	L.Kanowitz	

#### **Non-Voting Members of Faculty Council:**

J.Wleugel	D.Ferguson	D.Butcher	G.Bonnycastle
N.Harris	D.Johnstone	C.Pattenden	C.Peteherych
M.Szaki	N.Wallace	P.Zarry	

#### **Regrets:**

R.Heeler	I.Litvak	C.Mayer	G.McKechnie
S.Verma	R.Drummond	P.Chan	

#### **Absent:**

P.Alley	G.Bell	S.A.Bhannich	R.Blackmore
D.Brewer	R.Burke	E.Cousineau	D.Daly
J.Dermer	J.Dewhirst	S.Friedland	J.Green
D.Johnson	R.McClean	I.MacDonald	J.McKellar
C.McMillan	G.Morgan	S.Newell	E.Prisman
M.Rice	L.S.Rosen	H.Rosin	S.P.Roy
J.Smithin	P.Tryfos	H.T.Wilson	V.Monty
P.Campball	T.Johnson	J.Appel	P.Willow
D.Beutel	H.Massey	A.Povoledo	P.Bruzzese

**Item #1 Chair's Remarks**

Vic Murray Chair, called the meeting to order and congratulated everyone for showing up in spite of the snow. He gave a report from Executive Committee regarding a motion signed by a group of faculty requesting the Tenure & Promotion Committee to engage in a review of their procedures. Executive Committee had felt that the motion did not go far enough--not just standards but process should be dealt with as well. Therefore the motion was not ready for Faculty Council attention. However the Tenure and Promotions Committee has met and is taking action to meet these needs without the pressure of a motion.

Tom Beechy advised that a memo from the Tenure and Promotion Committee is being distributed to all faculty advising them that the Tenure and Promotion Committee will be working with faculty members and areas and will be reporting back to Faculty Council before the end of the year. There is no attempt being made to re-try cases. Tenure and Promotion Committee will address standards and process and no further motion is necessary at this time.

**Item # 2 Dean's Remarks**

The Dean mentioned that he had received a notice only yesterday advising him of the December 6 Women's Remembrance Event. They had requested the offices close from 12:00 - 3:00 today to encourage participation in the vigil. Unfortunately this notice was received too late to accede to this request. It was mentioned that the Student Affairs office will be closed and Vic Murray suggested a moment of silence be held just prior to the speaker from the Sexual Harrassment Office.

Dean Horvath indicated that negotiations with IBM are continuing with regard to computers and upgrading of the student computer facilities.

Chuck Mayer will give an update on the fundraising campaign at the January Faculty Council meeting.

The Dean, Chuck Mayer and Peter Zarry met with the former chairman of Xerox of Canada, David McCamus, to discuss Total Quality Management (TQM). He has been invited to actively participate in a TQM program. He has offered to discuss having a TQM centre in the Faculty with possible funding from Xerox.

The Dean has been in Monterrey Mexico with Tom Beechy to sign an exchange agreement with Monterrey Tech, a leading institution, with a large engineering and business school with facilities across Mexico.

He advised that we have had visits from 2 French visitors reaffirming and initiating exchange programs. Currently we have 3 French exchanges, but they are not enough. We need 4.

One of the highlights of the Fall Convocation was the graduation of the first Intl. MBA class. There is now an Advisory Council for the Intl. MBA program and they will focus on internships and jobs for Intl. MBA students.

The Faculty Advisory Council had a presentation on the Real Property Program by James McKellar. He created a great deal of interest in the program.

The Advisory Council also had a presentation regarding the Financial Services program. Jalynn Bennett, a consultant, is working with David Fowler and they have been promised help from the Advisory Council, particularly American Express and the Bank of Montreal.

The MIT/York Forum was very successful with Lester Thurlow, Dean of MIT as the speaker. The Dean encouraged faculty to participate in these Forums. The P & G Lecture was very successful. John Pepper, the Chief Executive Officer of Proctor & Gamble gave the address and was very complimentary to this faculty. The luncheon was preceded by a breakfast with Advisory Council members. John Pepper was very impressed by our students. The Dean advised that the Intl MBA students will be recruited directly through the Cincinnati offices. The Cincinnati people will come up in January to lay out a program which will also include internships, scholarships and perhaps using Executive Development to train their European managers.

Mr. Haub from the Tannenbaum Group has launched the Business and Environment program and ceremonially handed over 1.5 million dollars for this program.

The Dean offered best wishes for the holidays.

### **Item #3 Minutes of Previous Meeting**

R. Peterson MOVED the minutes be accepted and C. Curtis SECONDED this motion. All were in favour.

### **Item #4 Business Arising from Minutes of Previous Meeting**

There was none.

### **Item #5 Enquiries & Communications**

There were none.

**Item #6 Sexual Harrassment Speaker**

Vic Murray led Faculty Council in a moment of silence in remembrance of the Montreal massacre. He then introduced Sharon Chimming, Co-Director of the Sexual Harrassment Center.

Sharon discussed various definitions of Sexual Harrassment. She gave 5 scenarios of various sexual harrassment cases that the centre deals with on a fairly frequent basis. She then gave a general overview of the Centre. It has two part-time advisors and is responsible for educating and advising staff, students and faculty on campus. 90% of cases are dealt with in an informal setting, with mediators and 10% go through a formal process. The centre has a resource library, a safe house on campus for women experiencing violence, offers self defence courses and gets involved in safety issues. All matters are held in strict confidence.

She responded to questions from faculty members. There has been a 30 - 50% increase in the number of cases handled. A case is considered either 1st party, 3rd party or anonymous. About 15% of their cases are third party. Their policies and procedures have been in effect since 1983. There seems to be an even split between sex and violence cases. She gave the campus address and phone number for the reference of faculty members. Comments were made regarding the evaluation process of faculty members and also that the male faculty should be seen to be supportive of the female faculty members.

Vic Murray thanked Sharon for sharing this information with our faculty.

**Item #7 Motion re: Tutorial Grading**

Ian Fenwick advised that because of the concerns raised with regard to the effect the tutorial grade could have on student's course grades, this motion was to remove the tutorial grade from the course grade. The tutorial grade will be reflected in the students records and on transcripts as a separate item.

Ian Fenwick MOVED this Motion and it was SECONDED by David Fowler.

There was some discussion regarding the rationale for this motion. It was asked whether the tutorial grade would have an effect on the student's motivation and whether it would be viewed as a 20 or 21 course MBA program. Ian indicated that the student's transcript will be brought to the attention of Corporations.

Rob Lucas suggested amending a Motion to strike out the work Skills in Management Skills Workshops as it appeared to be in conflict with a similarly named course. Chris Robinson SECONDED this Motion. Ian Fenwick then suggested an amendment to the amendment and Rob Lucas withdrew this Motion.

A vote was taken and 2 were Opposed and 1 Abstained. Motion CARRIED.

**Item #8 New Course Proposal: Manufacturing Systems**

Ian Fenwick advised that the MBA Program Committee had approved this course for Winter 1992 only. It would have to come back for further approval after this trial period.

Ian Fenwick MOVED the Motion, SECONDED by Chris Robinson. A Vote was taken and 2 Abstained. Motion CARRIED.

**Point of Information**

Don Butcher advised that the Exchange Magazine was now available. He also had copies of the Conrad Black speech given at the Gillies Lecture.

Tom Beechy advised that the recruit for the Ethics Chair would be making a presentation in the Dean's Conference Room at noon. Everyone was welcome to attend.

Tom also gave a computer update. He advised that there were vigorous objections to the suggested downtime of the computer facilities over the holidays. As a result the downtime is now scheduled for only 2 days. The student lab server will be upgraded during the break. He advised that 17 of the 30 machines are old and therefore it will continue to be a bad year for computers.

David Bernstein advised that the MBA semi-formal would be held on Friday, December 20 and that all were welcome to attend.

Vic Murray reminded everyone of the Faculty Lunch on Friday, December 13 at 1:00 pm in the Faculty Lounge.

**Item #9 Other Business**

There was none.

**Item #10 Adjournment**

G. Shaw MOVED the meeting be adjourned, SECONDED by Charmaine Courtis.