

FACULTY COUNCIL

FACULTY OF ADMINISTRATIVE STUDIES

Notice of Meeting

A meeting of the Faculty Council of the 1986/87 Academic Year will
be held on Friday, September 26, 1986 at 9:30 a.m. in ~~Rm. 032 ASB.~~
----- ~~McCauley~~ -----

AGENDA

1. Chairman's Remarks
2. Dean's Remarks
3. Minutes of Previous Meeting
4. Business Arising from Minutes of Previous Meeting
5. Enquiries & Communications
6. Nominating Committee
 - Motion for additions to FAS Faculty Council and
FAS Committees for the 1986/87 Academic Year.....Appendix 'A'
7. For information: Attached memo from Senate CEAS.....Appendix 'B'
8. FAS Academic Planning Document
 - Motion for the draft 1986/90 Academic Plan to
be approved.....Appendix 'C'
9. Other Business
10. Adjournment

*PLEASE NOTE ROOM CHANGE TO 032 ASB

MINUTES OF FACULTY COUNCIL
FACULTY OF ADMINISTRATIVE STUDIES

The regular meeting of the Faculty Council of the 1986-87 Academic Year was held on Friday, September 26, 1986 at 9:30 a.m. in the McCaskill Centre.

The following were present:

A.B. Hockin
S. Borins - Associate Dean, Student Affairs
J. Waters - Associate Dean, Academic Affairs

Members of Faculty:

P. Alley	R. McClean
D. Brewer	M. Moyer
J. Darroch	V. Murray
J. Dermer	R. Peterson
J. Dewhirst	E. Phillips
D. Dimick	C. Robinson
I. Fenwick	L.S. Rosen
D. Fowler	P. Roy
R. Heeler	P. Tryfos
R. Irving	T. Warner
M. Jalland	K. Weiermair
W. Jordan	B. Wolf
I. Kuhn	U. Zohar
C. Mayer	

Other Members:

L. Avrith	M. Gagnon
C. Berneman	E. Gutmacher
S. Best	D. Mosca
C. Burega	E. Ozon
C. Courtis	J. Parkinson
C. Crystal	C. Pattenden
R. DeCrescentiis	T. Rajek
J. Edgett	S. Scott
W. Fergus	
H. Barrington - Secretary	

Item #1 - Chairman's Remarks

The Chairman, V. Murray, welcomed members to the 20th year of FAS Council meetings. He welcomed new faculty and student representatives and asked them to introduce themselves.

Item #2 - Dean's Remarks

Dean Hockin requested Charmaine Courtis to give an update on registrations. She stated that the registrations were on target - 160 new full-time MBA's, 150 part-time MBA's and 127 BBA's in the third year. The application numbers are strong for January.

Associate Dean Borins reported that the recent Career Day was very successful with 41 companies participating. He also informed Council that recruiting exercises have been planned to start in Toronto and Eastern Canada in November and in Western Canada in the new year.

It was also announced that we have received a grant of \$48,000 from the 'Excellence Fund' for a laser printer.

The Dean stated that the main agenda item was to be the academic planning document. He reminded faculty that this is an on-going effort and the current draft was just a first statement of what we wish the Faculty to become. The draft presented was the result of several drafts by a small group during the summer, drawing upon their own thoughts and inputs from areas and programmes, plus informal discussions with some interested faculty members who were available from time to time during the summer. A major input was from the Faculty Retreat on September the 12th. Dean Hockin thanked Jim Waters for all his work on this project and suggested that he lead the discussion of this item. If Council approved the document, the Dean suggested that a discussion on the matter of its implementation be held.

The Dean stated that he has already let Vice-President Davey know the general pattern of the document and has heard from him and the President that they regard our approach to the planning process as a model for others to follow.

It was also reported by the Dean that he has taken two specific initiatives of a general nature.

1. He has had a preliminary discussion with Ian Lithgow, Vice-President External Relations, re fund raising.
2. He has discussed with President Arthurs, the general concerns of the faculty, particularly concerning the Ph.D. Programme. President Arthurs is sympathetic and his timetable is for a decision before he leaves for China at the end of October.
3. Associate Dean Borins will head up a Task Force re marketing for the Faculty.

Item #3 - Minutes of Previous Meeting

Professor D. Brewer moved that the minutes of the previous meeting be approved.

Seconded by Professor R. Peterson.

Motion Carried.

Item #4 - Business Arising from Minutes of Previous Meeting

Nil.

Item #5 - Enquiries & Communications

Nil.

Item #6 - Nominating Committee

Professor J. Dewhirst, Chairman of the Nominating Committee, moved "that the following additions to the FAS Faculty Council and FAS Committees for the 1986-87 academic year be approved".

Seconded by Professor T. Kuhn.

Professor Dewhirst reported two minor changes in the membership list - on page 2, Item #1(a) should read "Paul Wilkinson", and Item #2(d) should read "Zoran Fotak".

Motion Carried.

Item #7 - Memo from Senate CEAS

The Chairman informed Council that Senate CEAS would like our Faculty's views on their proposed legislation dealing with specific relationships between faculty and students in the same course.

Professor Rosen informed Council that he is a member of Senate CEAS and the problems addressed by this policy statement were apparently on the rise.

There was general discussion of this subject and although no votes were taken, the following points were raised in discussion:

1. Though we know of no problematic situations involving relatives or other special relationships in courses having arisen with this Faculty, several council members did state they felt it was always possible for such situations to arise and that legislation such as that proposed is desirable.
2. It was also suggested that Senate CEAS discuss whether to address the matter of what penalties should arise if it were discovered (after the fact) that the proposed guidelines were not followed.
3. There was also some debate within Council as to whether or not the policy should be that, as a general rule, students should not be permitted to enrol in courses conducted by relatives. This would hold under "normal circumstances" with exceptions permitted in cases where a needed or desired course was only available from a relative. No consensus was reached on this matter but it was felt the Committee should discuss it further.

4. It may be necessary for the Committee to define how close a family connection between a student and professor could exist before it would be necessary to apply the guidelines e.g. cousins? second cousins? in-laws? etc.

Item #8 - FAS Academic Planning Document

The Chairman described the procedures that would be followed under this item. There would be a motion and a seconder and then an opening address by Associate Dean Waters. Following the opening address, Council would move into 'Committee of the Whole' with Vice-Chairman of Council, K. Weiermair, assuming the Chair. If appropriate, straw votes would be taken on amendments and following the discussion in 'Committee of the Whole', the final motion would be voted on.

Associate Dean Waters moved "that the attached draft 1986/90 Academic Plan for FAS be approved (with amendments, if any) and be forwarded to Vice-President Academic Affairs, K. Davey".

Seconded by Professor D. Fowler.

Professor Waters summarized the following changes to the document as a result of discussions at the September 12th Faculty Retreat:

- (1) an addition of an Executive Summary (he thanked Ian Fenwick for his help).
- (2) an addition to the Introduction to reflect the likelihood of new initiatives emerging.
- (3) a number of changes were made on the BBA Programme section.
- (4) on page 20, section 5 has been pruned and moved to an appendix.
- (5) section 6, a change to pages 27, 28, 30 & 31 - discussion of consequences to support computing initiative.
- (6) the Centre for International Trade Management, appendix 4 has been beefed up.
- (7) the last major change on page 34 & 35 has been substantially pruned to sharpen its focus.

Associate Dean Waters observed that the changes that came out of the Retreat have resulted in a substantially improved academic plan.

Professor C. Mayer moved and Council move to Committee of the Whole for discussion of this document.

Seconded by Professor B. Wolf.

Motion Carried.

COMMITTEE OF THE WHOLE

Professor K. Weiermair, Vice-Chairman of Council assumed the Chair and announced that the document would be discussed in sections.

The Committee of the Whole proceeded to discuss the document. The major changes that were proposed focussed on adding clear statements of our aspirations and ambitions in the Executive Summary. A number of other suggestions were made, the gist of which were acceptable to the drafter of the report. Several members of Council volunteered to assist the Associate Dean in making specific amendments as follows:

- (1) Executive Summary - J. Dermer, R. Irving, C. Robinson, and R. Peterson volunteered their help.
- (2) Initiatives to be Taken -
 - (a) Computing Facilities - T. Warner
 - (b) Ph.D. - C. Berneman
 - (c) BBA Programme - statement of plan to consider bilingual programme to be made more direct.

Professor R. McClean moved that the Committee of the Whole rise and report.

Seconded by Professor T. Kuhn.

Motion Carried.

The Chairman stated that this motion should be approved in principle with minor revisions made by those who had volunteered to assist.

Motion Carried.

Dean Hockin then suggested some steps for implementation and action on the Academic Planning document.

1. Computing

The Computer Committee has been broadened to include more users and to make it a regular committee with membership on Operating Committee. This Committee is being strengthened to review the proposal and to make specific recommendations. \$500,000 in funds is needed and it is hoped that the Central Administration will help out but we will have to review how we can obtain most of the money. Dean Hockin has talked to E. Phillips, E. Gutmacher, and Ian Lithgow to see if the alumni can be asked to raise part of this money.

2. Ph.D. Programme

Covered earlier but Council was reminded that we should have an answer to the funding question from the Central Administration by the end of October.

3. Trade Centre

S. Borins and B. Wolf are working on this task force with initiatives being taken by C. McMillan in Ottawa and also by President Arthurs.

4. Financial Services

S. Friedland is working on the financial services initiative with Dean Hockin. They have had discussions with representatives of training centres and various financial industries with great interest being shown.

5. Executive Development

A search will begin for Elmer Phillip's replacement so that he can devote more time to the alumni area. A task force, including faculty, alumni, and the alumni advisory board, will clarify plans for Executive Development and initiate the search process.

6. Academic Task Force

Associate Dean Waters will head this task force on the long-range planning process. I. Fenwick, R. Burke, D. Fowler, and G. Morgan will form an advisory group for this task force.

Professor Kuhn moved a vote of thanks to those who prepared the academic planning document.

The Chairman said he would suggest to Executive Committee that a progress report on the academic planning initiatives be made to Faculty Council as a regular part of each agenda.

Item #9 - Other Business

Nil.

Item #10 - Adjournment

Moved by Professor Wolf that Faculty Council be adjourned.

Seconded by T. Kuhn.

Passed Unanimously.