

FACULTY COUNCIL

Faculty of Administrative Studies

Notice of Meeting

The meeting of the Faculty Council of the 1984/85 Academic Year will be held on Friday, January 18, 1985 at 9:30 a.m. in the McCaskill Centre.

AGENDA

1. Chairman's Remarks.
2. Dean's Remarks.
3. Minutes of Previous Meeting.
4. Business Arising from Minutes of Previous Meeting.
5. Enquiries & Communications.
6. Undergraduate Programme Committee
 - Motion for Addition to BBA Electives.....Appendix 'A'.
7. Executive Committee
 - Motion for the Chairperson of Executive Committee to be changed from the Dean of the Faculty to the Chairperson of Faculty Council...Appendix 'B'.
8. Report of Ph.D. Committee.
9. Good Offices Committee
 - Motion for the Good Offices & Grievance Committee to be disbanded...Appendix 'C'.
10. Other Business.
11. Adjournment.

MINUTES OF FACULTY COUNCIL

FACULTY OF ADMINISTRATIVE STUDIES

The regular meeting of the Faculty Council of the 1984-85 Academic Year was held on Friday, January 18, 1985 at 9:30 a.m. in the McCaskill Centre.

The following were present:

A.B. Hockin - (Dean)
I. Fenwick - (Associate Dean, Student Affairs)

Members of Faculty:

D. Brewer	R. Peterson
J. Dermer	E. Phillips
D. Dimick	C. Robinson
J. Green	G. Shaw
R. Heeler	P. Tryfos
J. Hull	S. Warner
R. Irving	T. Warner
W. Jordan	J. Waters
T. Kuhn	K. Weiermair
J. Mackey	

Other Members:

R. Waine	D. Varma
K. Wan	C. Curtis
W. Kneeshaw	C. McPhun-Beatty
J. Coffey	B. Moffat
V. Sheane	C. Pattenden
I. Secord	C. Finbow
H. Barrington - Secretary	

Item #1 - Chairman's Remarks

The Chairman stated that he had no remarks to make at this time but would have a few remarks under Item #7 on the agenda. He also reminded Council members to check the roster for attendance.

Item #2 - Dean's Remarks

- 1) Dean Hockin reported that some business had arisen out of the minutes of last month's Faculty Council meeting. Dean Bell has been invited to the next meeting of Management Committee in early February and sometime after that he will be invited to a Faculty Council meeting.

- 2) Dean Hockin informed Council that merit pay decisions have been made and were communicated to all members of faculty in the tenure stream earlier this week.
- 3) Dean Hockin stated that he was grateful to the large number of faculty members who attended the Fall Convocation.
- 4) Dean Hockin reported that all Rainbows have finally been delivered and most have been distributed. As a Faculty we now have about 100 Rainbow PC's available. The two new VAX 11-725's have been installed and over the next few months, secretaries will be moved off the current 11-780 onto the new units. This will allow all secretaries to have VAX access and should improve service for faculty and students.

Dean Hockin stated that we have a strong future commitment for further expansion of computer facilities and it is reflected in our budgeting for the next year. We hope to acquire a colour plotter for slide making in the near future and future improvements in computer access for faculty and students.

- 5) Dean Hockin announced that Procter & Gamble have given us \$12,000 per annum in scholarship money. This will fund three entrance scholarships and two exchange student scholarships (for students going from York on exchange) each year. Summer employment may also be available for these students.

He also stated that we are in the process of negotiating with Graduate Studies to increase our scholarship allocation as we currently receive one scholarship for the MBA Program and one for the Ph.D. Program.

- 6) Dean Hockin reported that the enrollment for this semester has turned out not to be down as much as expected. In the end, new part-time student numbers were about the same as last year and full-time were down by about 20%.

He also stated that our Faculty seems to be less badly hit than some other major Ontario schools which are more dependent on full-time students. However, market for good students is likely to be much more competitive in the future and the Dean urged all faculty to help promote the program. In April we will be repeating last year's Open House, giving an opportunity for top quality applicants to visit us and hear about the program.

Dean Hockin also reported that we plan to organize recruiting visits to campuses across Canada. In order to maintain the quality of our program, we will have to attract more students from outside Ontario. Dean Hockin feels we should not worry about the quantity of students rather the quality of our students. The advantages of this would be smaller classes of higher quality. Dean Hockin stated that our Faculty has a firm commitment to quality and has no intention of filling classrooms by reducing standards.

- 7) Dean Hockin reported that almost 250 companies used the on-campus recruitment program last year - over 50% up on 1983 - about 90 interviewed on campus and a further 150 posted positions. There was a big increase in the use of the alumni referral program. Over 90% of our 1984 graduates are now placed and the average starting salaries were up about 4-5%. This year we have had the busiest January for on-campus recruiting in the last three years. 30 companies are scheduled to interview in January - about 80% up from last year.
- 8) Dean Hockin stated that the classroom refurbishing is still in progress and we should see improved lighting, better lighting control, additional blackboard space and some redecoration by the Summer.
- 9) Dean Hockin reported that we are in the process of recruiting more faculty to replace retiring or resigning faculty, to reduce excessive dependence on part-time appointments and also sessional appointments to replace part-time appointments. The Dean will also be reviewing the needs of other areas over the next few months.
- 10) Dean Hockin informed Council that he met with the new President, H. Arthurs, and found him to be very supportive of FAS. President Arthurs expressed certain interest in the international aspects of the University and is very interested in our exchange programs. He also encourages very active working relationships between Faculties e.g. cross appointments. President Arthurs has a strong interest in the establishment of Chairs and also in the area of Public Administration. He is interested in the physical side of the University (a Faculty Club and other facilities). President Arthurs commented to Dean Hockin that he and others in the central administration have a high regard for this Faculty. Dean Hockin found the meeting to be very encouraging.

Questions were asked of Dean Hockin as to the figures on enrollment and also questions regarding the Bovey Report. Dean Hockin informed Council that he thought it would be a good idea to have a faculty meeting to discuss the Bovey Commission Report. Faculty members expressed an interest in having a meeting as did the student representatives on the Council.

Item #3 - Minutes of Previous Meeting

Professor Peterson moved that the minutes of the previous meeting be approved.

Seconded by Professor Jordan.

Approved Unanimously.

Item #4 - Business Arising from Minutes of Previous Meeting

Nil.

Item #5 - Enquiries & Communications

Nil.

Item #6 - Undergraduate Program Committee

Professor Warner, Chairman of the Undergraduate Program Committee, presented this item. Professor Warner stated that "The Undergraduate Program Committee moves that Faculty Council approve the following additions to the BBA electives: 1) ACTG 4160 - Advanced Financial Accounting and 2) ACTG 4720 - Advanced Income Taxation".

Seconded by Professor Tryfos.

The rationale for this motion is that these courses are cross-listings of MBA electives previously approved by Faculty Council in 1983-84. At that time, Faculty Council also had approved a streamlined MBA admissions process for high-quality BBA graduates, which process subsequently failed to obtain Senate approval. As a result, it has become necessary to register just-graduated BBA's as special students in the Summer Term offerings of ACTG 6160 and 6720. This motion enables the correct course titles to appear on students' transcripts instead of 4900. There are no incremental resource implications to approving these courses.

In general discussion of this item, questions were asked as to whether the students' graduation would be postponed without the proper course numbers. Professor Warner stated that this motion would allow the students to take courses and have the correct titles on their transcripts.

Vote on Motion

In Favour 32 Opposed 0

Motion Carried.

Item #7 - Executive Committee

Dean Hockin presented this item on behalf of the Executive Committee. He stated that "The Executive Committee moves that the Chairperson of the Executive Committee be changed from the Dean of the Faculty to the Chairperson of Faculty Council".

Seconded by Professor Peterson.

The rationale for this motion is that the business of Executive Committee is to set the agenda for Faculty Council. The person most suitable for chairing this Committee is the person who must also chair Faculty Council. The Dean will then, as Chairperson of Management Committee, have the same status on Executive Committee as will all other Committee Chairpersons, and will be able to present business and comment on agenda items without being encumbered by the role of Chairman.

Vote on Motion

In Favour 34 Opposed 0

Motion Carried Unanimously.

Item #8 - Report of the Ph.D. Program

Professor R. Heeler, Director of the Ph.D. Program reported that Wayne Taylor has been elected as the student representative of Council for the Ph.D. Programme. He also reported that Faculty Council had approved the addition of two Ph.D. courses and subsequently the courses were forwarded to Graduate Studies and Senate for approval.

The Senate Sub-Committee has considered our proposal and taken the following action.

- 1) The name of (XXXX)7900 will be "Directed Study in Administration" in accord with a request from the Senate Curriculum Review Committee. (Professor Heeler has no problem with this request.)
- 2) (XXXX)7950,60,70 or 80 Special Topics. Senate Curriculum and Review Committee has requested that this be re-labelled to (XXXX) A,B,C,D. (Professor Heeler stated that re-labelling would be inconsistent with FAS practice and would cause the administration problems. SCRC will be asked to accept the original numbering system.)

Professor Jordan suggested that instead of using (XXXX) A,B,C,D that we suggest using (XXXX) 1,2,3,4. Professor Heeler agreed with this suggestion and will follow-up with the Senate Curriculum and Review Committee.

Item #9 - Good Offices Committee

Professor Shaw, Chairman of the Good Offices & Grievance Committee, presented this item. Professor Shaw moved that "The Good Offices and Grievance Committee recommends to the Faculty Council that this Committee be disbanded".

Seconded by Professor Weiermair.

The rationale for this motion is that the Good Offices and Grievance Committee was created by Faculty Council some years ago with responsibility for hearing grievances of faculty members. This committee has not met in the past decade and Professor Shaw feels the Committee should be disbanded.

Professor Jordan moved that the motion be amended to read "The Good Offices and Grievance Committee recommends to the Faculty Council that this Committee be disbanded May 31, 1985".

Professor Shaw agreed to this amendment.

Vote on Amended Motion

In Favour 25 Opposed 1

Motion Carried

Item #10 - Other Business

Nil.

Item #11 - Adjournment

Moved by Professor Green that Faculty Council be adjourned.

Seconded by Professor Tryfos.

Passed Unanimously.