

THE FACULTY COUNCIL

FACULTY OF ADMINISTRATIVE STUDIES

Notice of Meeting

The regular meeting of the Faculty Council of the 1983-84 Academic Year will be held on Friday, 25 March 1983 at 9:30 a.m. in the McCaskill Centre.

A G E N D A

1. Chairman's Remarks
2. Dean's Search Committee - J. Ellis
3. Dean's Remarks
4. Minutes of Previous Meeting
5. Business Arising from Minutes of Previous Meeting
6. Enquiries and Communications
7. Undergraduate Programme Committee
 - proposal for exams to be filed in the Administrative Studies LibraryAppendix 'A'
 - proposal for Advanced Standing in the M.B.A. Programme for B.B.A. students...Appendix 'B'
8. Other Business
9. Adjournment

MINUTES OF FACULTY COUNCIL
FACULTY OF ADMINISTRATIVE STUDIES

The regular meeting of the Faculty Council of 1982-83 Academic Year was held on Friday, 25 March 1983 at 9:30 a.m. in the McCaskill Centre.

The following were present:

W.B. Crowston - (Dean)
D. Horvath - (Associate Dean, Academic)
W. Cook - (Associate Dean, Student Affairs)

Members of Faculty:

W. Askanas	M. Moyer
T. Beechy	R. Peterson
S. Borins	E. Phillips
D. Brewer	L. Rosen
D. Daly	P. Simmie
J. Dermer	D. Thompson
D. Dimick	P. Tryfos
W. Jordan	R. Vachon
T. Kuhn	S. Warner
R. Lucas	T. Warner
C. McMillan	B. Zimmerman
	U. Zohar

Other Members in Attendance:

J. Ellis - Chairman, Dean's Search Committee
W. Taylor - Ph.D. Representative
M. Lundman - Assistant to the Dean
B. Gagne - Computer Co-ordinator
Professor U. MacKinnon - Atkinson College Representative
C. Curtis - Manager, Student Affairs
P. Stobbs - Public Relations Officer
N. Jane O'Keefe - Executive Officer
D. Varma - Librarian
C. McPhun-Beatty - Manager, Student Placement
D. Gowland - Graduate Business Council
C. Pollock - Graduate Business Council
M. Rivard - Graduate Business Council
R. DeKleer - Graduate Business Council
G. Regasz-Rethy - M.B.A. student
K. Dickinson - Undergraduate Business Council
M. Brown - Graduate Business Council
S. Philp - Graduate Business Council
B. Rea - Graduate Business Council
J. Ruddy - Student, B.B.A.
L. Whatmore - Graduate Business Council
C. Damas - Student
R. Bouillon - Graduate Business Council
H. Barrington - Secretary

Item #1 - Chairman's Remarks

The Chairman commented that there were a number of students attending the meeting because of one of the item's on the agenda. He requested that the names of these students be given to him for the Secretary of Council's minutes.

Item #2 - Dean's Search Committee

Professor Jack Ellis, Chairman of the Dean's Search Committee, reported on the committee's progress. He stated that the President would have liked to attend the meeting but had other commitments and sent his regrets. The President wished to inform the Faculty that the search for a new Dean would proceed as outlined in the letter written by Jack Ellis to the Faculty.

Professor Ellis outlined the process of the search and the recommendation of the Committee that R. Sultan was the candidate best suited to the position. The President negotiated with Sultan in December, January, and early February, assisted by Dr. Found. The negotiations were successfully concluded prior to the February meeting of the Board of Governors. Dr. Sultan asked the President to withhold his nomination from that meeting so that he might have time to inform his current employers. On February 15th, 1983 he wrote to President Macdonald withdrawing his name for personal reasons. Attempts were made by the President to see if this decision was final and he determined that it was. The President then asked the search committee to resume the search using the same criteria and procedures, and he undertook to speak with the other decanal candidates and to inform the Faculty of what had happened.

Professor Ellis stated the timing of finding a replacement for Dean Crowston was an important issue. Since a wider search would be undertaken, July 1, 1983, would be an unrealistic date for finding a suitable candidate. Professor Ellis then asked questions from the faculty. A number of questions were asked to what the mandate of the committee would be, if more than one outside candidate would be considered, if the current Dean would stay on until a replacement was found, would the committee remain the same, and would the Board of Governors be used for contacts.

Professor Dermer asked the Faculty if they would like to change the faculty members on the Dean's Search Committee. No objections to the current members were raised by the Council.

Item #3 - Dean's Remarks

Dean Crowston reported on his recent trip to visit universities in Japan and China. He stated that an excellent exchange had been negotiated with Nankai with the help of A. Szendrovits, Dean of McMaster; C. LeBon, Dean of Laval; and D. Horvath.

A copy of the contract will be distributed to all faculty in the near future. The programme at Nankai will begin in the Summer of 1984 and continue in the Summer of 1985 and 86. Each Summer four courses from the MBA core will be offered. Essentially, fifty Nankai faculty members will take the full MBA core over three years. The programme was positively accepted by Nankai University and by the Ministry of Education.

Faculty members coming to study in Canada must meet our admission requirements (GMAT and TOEFL) and also have a personal interview with a York faculty member in Tianjin. We expect to admit six Nankai faculty members each year to programmes at York, Laval and McMaster. The Dean stated that we have received \$87,000 from CIDA for the first stage of this contract and will begin negotiations shortly for the main contract which should have a value of 1.3 to 1.5 million dollars.

Professor Horvath reported on the progress of the discussions in Japan. Over the last two years we have had discussions in the Faculty regarding an exchange programme with a Japanese university. Keio and Sophia have been mentioned as likely candidates. During Dean Crowston and Professor Horvath's visit they met with both universities. Sophia offers a non-degree programme in English for international students. They met the Dean of the Faculty of Economics at Sophia and learned that the degree programme in business is small, understaffed, and has no courses in English.

The MBA programme at Keio University was founded in 1960 and currently admits 70 MBA's per year, along with a limited number of Ph.D. students. 90% of the classes are in Japan. They have an exchange agreement with one school in the United States and two others are currently negotiating with them. Keio was open to the idea of an exchange agreement with York University but suggested a visit to York before the final agreement was negotiated. Dean Crowston asked the Council if they had any questions regarding the exchange agreement.

The Dean reported that we have received a grant of \$100,000 from Shell, \$20,000 of this grant is to support our programme in Entrepreneurial Studies. The remaining \$80,000 is to support a new search programme in "emerging management competencies". He also reported that the Laidlaw Foundation has agreed to give us \$48,000 this year for the Voluntary Sector Programme, and an additional \$48,000 in the coming year. The Dean thanked M. Moyer and V. Murray for their work on this award.

The Dean reported that we had sent a document to the Budget Committee and the Vice-President for additional funds to improve the quality of our Faculty. He is happy to report that our budget will be augmented by \$175,000, for five new faculty hires and one secretarial position.

Many of our part-timers will now be replaced by full-time faculty members. The allocation to specific areas will be made by Operating Committee. He stated that three offers had gone out to Finance recruits, with one acceptance and the final word from the other two are expected next week. In addition, an increment of \$20,000 has been received from Graduate Studies to support our doctoral programme.

The Dean thanked Pat Stobbs for all her work in producing the new calendar.

Item #4 - Minutes of Previous Meeting

Professor Jordan moved that the minutes of the previous meeting be approved.

Seconded by Professor Peterson.

Carried.

Item #5 - Business Arising from Minutes of Previous Meeting

Nil.

Item #6 - Enquiries & Communications

Nil.

Item #7 - Undergraduate Programme Committee

Proposal for exams to be filed in the Administrative Studies Library

Debbie Gowland, Graduate Business Council, introduced this item. She stated that the motion had the endorsement of both the Graduate and Undergraduate Programme Committees. The motion is "for each course offered in each term in both the MBA and BBA Programmes, all final exams and mid-terms that carry more than 25% of the final grade be collected and filed in our library on a regular basis". She stated that the rationale for the motion was well precedented as exams would be easily available for all students and an excellent means of study.

Motion seconded by Professor Dermer.

There was general discussion of the motion. Professor Jordan strongly opposed the motion as he felt there was no evidence of old exams assisting students in their study and he also uses old exam questions. Professor Hull strongly supported the motion as all his old exams and mid-terms are on file in the library. Professor Rosen stated that he would second a motion to exclude Professor Jordan from the motion, but would support the motion himself as all accounting organizations have old exam questions available for students.

Professor Brewer moved if the motion should be considered by Council since it had been revised. He moved that Faculty Council consider the revised motion since it was essentially identical to the original motion.

Seconded by Professor Daly.

In Favour - Unanimous.

Motion Carried.

Professor Warner stated that this motion is to maintain the existing policy for BBA's that go through two years similar to MBA should be given a ten course credit towards an MBA degree.

Seconded by Professor Beechy.

Professor Beechy stated that this motion is needed because of the changes in the MBA core. With the new motion, BBA's will not have to take advanced standing exams because core revisions are made. This motion is the same as the existing calendar copy with the addition of "not withstanding" in the last sentence.

Professor Thompson moved for an amendment of the motion to read: "Graduates of the BBA Programme in the Faculty of Administrative Studies who are admitted to the MBA Programme and who have received an average of at least B overall in the third-year BBA courses be granted advanced standing in ten first year MBA courses, notwithstanding that differences between the BBA and MBA core courses may exist on occasion".

Seconded by Professor Warner.

Vote of amended motion.

In Favour - 34

Opposed - 0

Motion Carried.

Item #8 - Other Business

Nil.

Item #9 - Adjournment

Moved by Professor Daly that the meeting be adjourned.

Seconded by D. Gowland.

Motion Carried.